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OP3

24 November 1972  
**NAVY Declassification/Release Instructions on File**

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Activities Report  
20 - 24 November 1972

GENERAL

1. C/OS met with a Navy civilian regarding the implementation of a training program requested by the Navy clandestine collection staff two months ago. This man's understanding of the program was somewhat at variance with the terms of the Navy's written request. A memorandum of conversation is being sent to DTR and FI/DCG on this subject.

AGENT AND LIAISON TRAINING BRANCH

25X1A

2. During the period of this report ten programs involving 39 trainees were conducted, six in Washington, three on TDY, one in [REDACTED]. Four of these programs were completed, three continued and three begun. Two of these latter are in the field.

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3. [REDACTED] has been reassigned after 2 1/2 years of excellent service with ALT. [REDACTED], on rotation from WH, has replaced him as Chief, [REDACTED]

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25X1A

STAFF TRAINING

25X1A

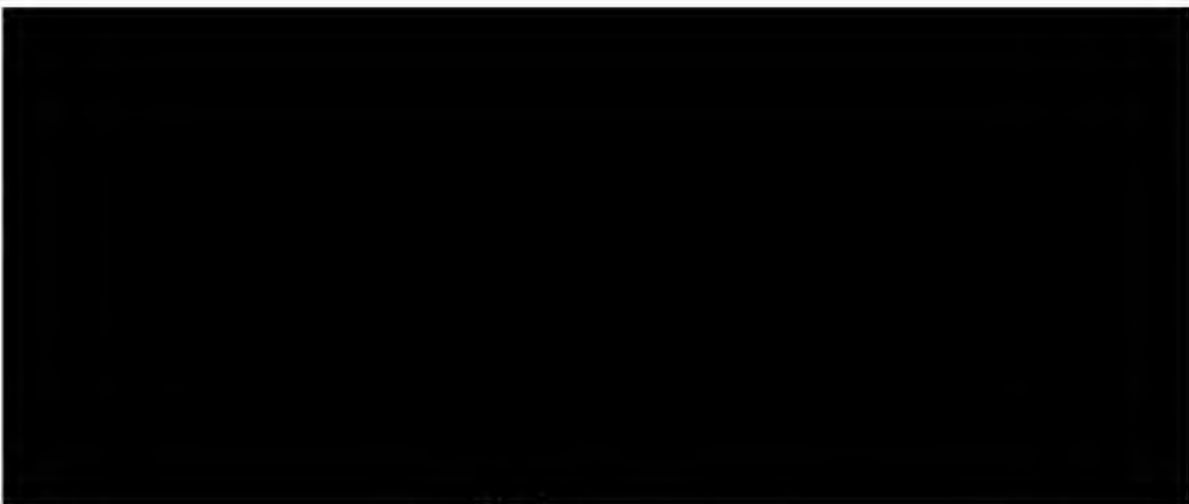
4. In response to a request from SB Division, Dave [REDACTED] left 20 November on a TDY operational assignment in Europe. He is expected to return 24 November. There was no conflict with his Staff Training duties.

EX-2 IMPDET WISAM  
CL BY 055884

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25X1A



*Chief, Operations School/TR*

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22

24 November 1972

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Activities Report - Language School

1. On Thursday, 30 November, [REDACTED] who has been a linguistic advisor to the Peace Corps and to the Defense Language Institute, will spend the day with the linguistic staff of the Language School as a part of our keeping up with developments in the field of linguistics. [REDACTED] is an advocate of a form of language teaching referred to as "situational reinforcement."

STATINTL

STATINTL

2. On Wednesday, 22 November, [REDACTED] attended the second meeting of a Germanic Roundtable wherein the supervisors of the sections of the CIA, State and Defense language schools meet to share information. DLI was the host this time and offered an extensive program which included a tour of the facilities. One of the most startling announcements by DLI was that, in the near future, they will shift the emphasis of their instruction away from oral practice to aural understanding and reading, probably in response to the requirements of the Defense security agencies.

STATINTL

3. I would like to thank the Personnel Branch of OTR for obtaining for us the services of [REDACTED] for two weeks to work in the LS Library while we are so busy trying to get our books cataloged.

STATINTL

4. Language School Statistics Week of 13 - 17 November 1972:

Students

Classes

Full-time - 89  
Part-time - 330 (104 BAHLT)  
(176 Hqs.)  
TOTAL.....419

Full-time - 36  
Part-time - 73 (11 BAHLT)  
(29 Hqs.)  
TOTAL.....109

Laboratory Hours: Language School - 247  
Headquarters - 99

There 28 proficiency tests given.

[REDACTED]  
Chief, Language School

STATINTL

24 November 1972

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 47  
20 - 24 November 1972

1. Administrative briefings were given to:

STATINTL

a. [REDACTED] O/PPB, who will attend CSC's "Seminar on Management of Organizations," in Oak Ridge, Tennessee. The two-week program begins 26 November.

STATINTL

b. [REDACTED] OSP, for the Conference for Management and Program Executives, hosted by the Brookings Institution in Williamsburg, Virginia. This two-week program begins 3 December.

STATINTL

2. AIR has received a letter from Wright Patterson AFB stating that [REDACTED] OL, has not been accepted for the 8 January 1973 running of the Applied Engineering Course. The course is completely filled with Air Force students and no extra spaces exist for other Government agencies. This is AF's last scheduled running of the course. We will assist OL in locating similar training at another facility.

3. The USDA Graduate School is having instructor problems to quote the reason given for a sudden cancellation of two courses scheduled to begin the week of 4 December, and for which we had already received confirmation of our nominees. The courses are "Managing Management Time" and "Developing and Installing Standards of Managerial Performance." We had seven nominees from CRS and NPIC.

STATINTL

4. AIR and ISS personnel attended a 20 November meeting on ADP training, chaired by [REDACTED] Chief, OCS Training Staff. The following components were represented: CRS, [REDACTED] DDP/ISD, OC, FMSAC, and NPIC. [REDACTED] discussed the courses scheduled by

STATINTL

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OCS from January - June 1973 -- coverage, prerequisites, what types of employees should attend the various courses, how OCS developed its offerings, and reported on OCS's extensive video tape and cassette program. Many of OCS's courses are on video tape, and may be procured in the Headquarters language lab.

One of the attendees was an OCS and DDP consultant, Dr.

is presently working in the CS's Information Services Division, and among his projects there is the development of an educational "ladder" for the training and development of employees in the ADP field.

The discussion covered a wide range of concerns in the ADP training field in addition to the OCS training effort, e.g. the Information Science Center (we spoke on this in the absence of external training in the ADP field; dissemination of information, and feed-back on same, including the feasibility of setting up a data base with the aim of automating this particular function.

Plans are underway for another running. This time the nominees will be given some refresher training in mathematics, for the course is heavy in math and a review would be helpful.

6. leave on the 26th for approximately two weeks of filming in the area for the overhead reconnaissance history film.

Chief

Instructional Support Staff

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UNITED STATES GOVERNMENT

# Memorandum

TO : Director of Training

DATE: 24 November 1972

FROM : Chief, Career Training Program

SUBJECT: Weekly Activities Report

25X1A

1. On 21 November Chief, CTP briefed [REDACTED], Chief, Selection Processing Division of OMS and Dr. John [REDACTED] of the OMS Psychiatric Staff on CTP selection procedures. Dr. [REDACTED] noted that OMS is now seeing very few CT applicants with possible psychiatric problems and attributed this to careful screening by the CT Staff.

25X1A

2. On 20 November the CT Staff had a meeting with the July 1972 CT Class to review their first Interim Assignment. Members of the Class served in all four Directorates and in each of the DDP Area Divisions. The CT's performed well on these assignments, and based on their comments the CT's not only learned a great deal from their first Interim, but enjoyed doing it.

[REDACTED]  
Chief, Career Training Program

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